



## Shipping and Receiving

### Employer

Western Industries Plastic Products LLC  
22829 Smyer Rd,  
Winfield, KS 67156  
620-221-9464

### Job Description

Imagine a career in Materials with industry leading pay and some of the best benefits in the county! Now, picture yourself on a direct career path set to advance into higher level management roles at a stable company that is rapidly growing. You will come into your role with standard processes already in place and further improvements in the works.

### Summary /Objective

This position will work closely with team members to complete shipping duties in the warehouse accurately. This position provides support for other members within the department when necessary.

### Essential Function

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Job scope includes:

- Visually inspect and sign for product.
- Label product and put it away
- Receive product into the system
- Notification of receipts and distribute paperwork
- Pull/Ship product as required
- Unload/Load transfer trailers from other buildings
- Accurately fill out shipping paperwork for customer shipments
- Communicate all problems, shortages or misplaced parts to supervisor; help resolve any work problems
- Communicate with Truck Support personnel via radio for clearance of dock doors and for production needs
- Maintain an organized and clean warehouse
- Help ensure all items are identified with part numbers and handled in such a way to prevent damage

### Competencies

- Able to safely operate a forklift, stretch-wrap machine and fill propane bottles.
- Must be able to read bill of materials and know where to obtain them.
- Maintain an organized area
- Ability to present ideas, concepts, issues, concerns, and questions in a well thought out, positive, and professional manner
- Able to determine products running on machines and what assemblies are being packed out

### Required Experience

- 6 months experience in production/manufacturing, preferred
- 6 months experience in Forklift operation



## **Work Authorization**

Must be legally authorized to work in the United States.

Western Industries does not offer sponsorship for employment-based immigration cases.

**Apply**

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